

Academic Year 2018-19.

1 Minutes of I QAAC Meeting of 2018-19.

Date: 12.06.2018

Venue: Seminar Hall.

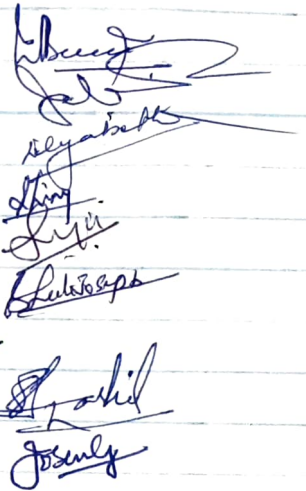
Time: 2.30 pm.

Agenda

- 1 - Discussion of academic matters
- 2 - Conduct of Yoga class
- 3 - Discussion on Internship programme.

Members Present.

- 1 Dr Benny Valghese
- 2 Rev. Fr Johnson Chiramnel
- 3 Dr Elizabeth Thomas
- 4 Mrs Shiny T
- 5 Dr Sreeja S
- 6 Mrs. Sheela Joseph
- 7 Ms Simi MS
- 8 Mr KS Sabu
- 9 Dr Joseen George



 (Signatures corresponding to the list of members present)

The meeting started with a silent prayer. Principal welcomed the gathering. IQAC coordinator presented the minutes of previous meeting and action taken report. Discussion was made in accordance with the agenda. The following decisions were taken during the meeting.

- 1 - To chalk out academic activities for the academic year and to prepare academic calendar accordingly
- 2 To conduct model examinations for II Sem. BEd Students
- 3 To conduct class on Yoga theory and practicals
- 4 To conduct internship for III semester in collaboration with cooperating schools

After discussions the coordinator proposed
Vote of thanks and the session ended by
4.45 pm

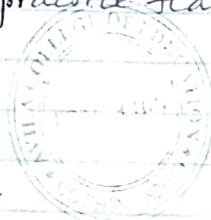
Josely
Dr. Jose George
IQAC Coordinator

Benji
Dr. Benny Varghese
IQAC Chairman

Action Taken Report

1. The activities for the academic year were chalked out and the academic calendar for 2018-2019 was prepared.
2. Talent hunt programme for first semester students were conducted from 29.7.2018 to 1.8.2018. All the students of first semester exhibited their talents.
3. The model examinations for second sem. BED students were conducted from 25/6/18 to 29/6/2018.
4. Class on yoga theory and practicals was conducted on 5/8/2018. The resource person was Mrs. Sulochana Amirudhan. The students practised various 'asana's under the guidance of the resource person.
5. The internship programme of III sem BED students was organized in co-operating schools from 25.7.2018 to 12.11.2018. The principal ensured evaluation of practice teaching classes by optional teachers.

Josely
Dr. Jose George
IQAC Coordinator



Benji
Dr. Benny Varghese
IQAC Chairman

2 Minutes of II IQAC Meeting of 2018-19.

Date: 29.08.2018

Venue: Seminar Hall

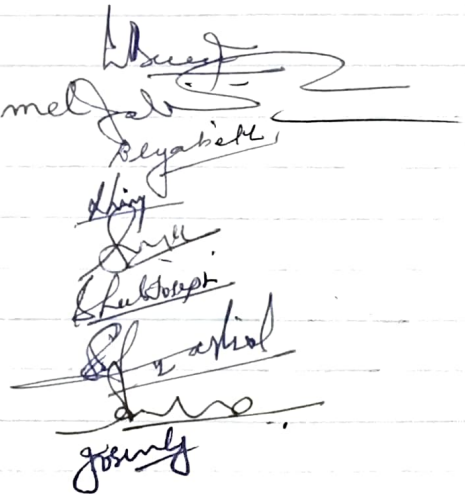
Time: 2.30 pm

Agenda:

1. Discussion of Academic matters
2. Participation in Science fair
3. Volunteering Subdistrict Art fest
4. Conduct of AIDS awareness programme
5. Publication of VII volume of Arils Journal of Educational Research.

Members Present.

1. Dr Benny Valghese
2. Rev. Fr Johnson Chirammal
3. Dr Elizabeth Thomas
4. Mrs Shiny T
5. Dr Sreeja S
6. Mrs Sheela Joseph
7. Mr KS Sabu
8. Dr VS Antony
9. Dr Josen George



 A series of handwritten signatures corresponding to the list of members present. The signatures are written in black ink and are somewhat stylized.

The meeting started with a silent prayer. Principal Dr Benny Valghese welcomed the members. Minutes of previous meeting and action taken report were presented. Discussions were made in accordance with the agenda. The following decisions were taken.

1. To conduct communicative English class for BEd students. It was decided to conduct a mid semester exam for BEd students as part of CCE.
2. To authorise the programme coordinator

1. To prepare suitable time table for conducting practical examinations for III Semester BEd Students.
2. To ensure participation of students in the science fair conducted at various schools of Fort Cochin.
3. To send BEd students as volunteers for the Mattancherry Subdistrict art fest held at SDPY Boys HSS, Palluruthy on 7-8 October 2018.
4. To conduct AIDS awareness programme for the public by organising rally and street play by students at Pambaimoola Junction.
5. To publish the seventh volume of Avila Journal of Educational Research at the earliest.

The meeting concluded with the vote of thanks of KAC coordinators by 4.30 pm.

Josefy
Dr. Josey George
Coordinator

M. Benedict
Dr. Benjamin Valghese
Chairman

Action Taken Report

1. Communicative English class for BEd students was held on 7th Sept. 2018. Mr Reji Thomas was the resource person for the session.
2. Mid Sem. examination as part of CCE for BEd students was started on 24/9/18 and ended ~~at~~ on 29/9/2018.

3. The practical examinations of III Sem BEd Students was conducted on 26th and 27th November 2018, strictly following the instructions from Practical Board of Mahatma Gandhi University.
4. All the students of I year BEd batch attended the Science fair held at various schools in Fort Cochin on 22nd October 2018.
5. BEd students volunteered the Mattancherry Sub district arts festival held on 7th and 8th October 2018 at SDPY Boys HSS Palluruthy.
6. AIDS awareness programme for public was conducted on 1st December 2018 with rally and street play. The programme was conducted at Pambaimoola Junction. All the students participated in the function under the leadership of College Union members and teachers.
7. Avila Journal of Educational Research VII volume was published on 1st December 2018 at the College auditorium.

Joseph
Dr. Joseph George
IQAC Coordinator



Benny
Dr. Benny Varghese
IQAC Chairman

Dr. BENNY VARGHESE
PRINCIPAL
AVILA COLLEGE OF EDUCATION
EDACOCHIN, COCHIN-682010

2018/19

3 Minutes of III IQAC Meeting of 2018-19.

Date: 25.01.2019

Venue: Seminar Hall.

Time: 2 pm.

Agenda:

- 1 Discussion of Academic Matters
- 2 Conduct of Community Living Camp
- 3 Conduct of Cyber Crime Awareness Class.

Members Present.

- 1- Dr Benny Varghese
- 2 Rev Fr Johnson Chiramamel
- 3 Dr Elizabeth Thomas
- 4 Mrs Shiny T
- 5 Dr Sneha S
- 6 Mrs Sheila Joseph
- 7 Mr KS Sabu.
- 8 Dr VS Antony
- 9 Mrs Simi MS
- 10 Dr Josen George

(Signatures)
Benny
Fr Johnson
Elizabeth
Shiny
Sneha
Sheela Joseph
KS Sabu
VS Antony
Simi
Josen

The meeting started with a silent prayer. After the welcome address of the Principal the minutes of previous meeting and ATR were presented. Discussions were made based on the agenda. The following decisions were taken

- 1 To monitor the induction programme of I sem. BEd students through visiting practice teaching classes by optional teachers
- 2 To conduct Community Living Camp for IV Sem BEd students from 28th January to 1st February 2019.

3- To conduct a cybercrime awareness class for BEd students on 1st February 2019

The meeting concluded with the vote of thanks of coordinator at 4 pm

Josen
Dr Josen George
IQAC Coordinator

Benny
Dr Benny Varghese
Chairman.

Action Taken Report

- 1 The school induction of student teachers were evaluated by respective optional teachers, the Principal also observed the classes of student teachers at random.
- 2 The community living camp for IV Sem BEd students was organised at college from 28th Jan 2019 to 1st February 2019. The resource persons for various sessions were Mrs Kishnamani, Prof. Jeyly, Mr Sathesh, and Mr Thalath.
- 3 A cybercrime awareness class was organised on 1st February 2019 with Prof. Jeyly as the resource person.

Josen
Dr Josen George
IQAC Coordinator

Benny
Dr Benny Varghese
IQAC Chairman

DR BENNY VARGHESE
PRINCIPAL
KILA COLLEGE OF EDUCATION
EDUCATIONAL OFFICER